



Private Client Meeting Room Reservation Form

Conduct business at SIIA's National Conference in your private meeting room

- Hold private meetings away from the crowd
- Negotiate critical deals in a quiet space
- Conduct demonstrations privately
- Cut down on travel time between meetings
- Catering available

Your Hard-Walled Space Will Include:

- 10' x 10' hard wall area with door
- Sign to identify your meeting room
- One (1) table
- Four (4) chairs
- One (1) wastebasket

Exhibiting Companies - Meeting Room Package Quantity = _____ @ \$5,175 = \$ _____ Total

Non-Exhibiting Companies - Meeting Room Package Quantity = _____ @ \$5,750 = \$ _____ Total

Contact: _____ Title: _____

Company: _____

Address: _____

City, State, Zip: _____

Email: _____

Phone: _____

Payment Information:

Total Amount from above _____ + **Non-Members add \$1,495** _____ =

Total Amount Due _____

Enclosed is my check made payable to SIIA in US Funds.

Please charge: MC Visa American Express Discover

Card No. _____ Card in the Name of _____

Billing Address (if different than above) _____

VAL Code (MC, Visa, Discover—last 3 digits on card back; AMEX—4 digits on card front) _____

Exp. Date _____ Signature _____

Terms & Conditions: Meeting space is non-refundable. Only registered conference attendees are allowed to enter meeting space. Meeting space will be accessible the following dates/times: Monday, September 30, 2019, 5:00 pm – 7:00 pm, Tuesday, October 1, 2019, all day, Wednesday, October 2, 2019, until 5:00 pm.

Please return completed form with payment to:

SIIA • P.O. Box 1237 • Simpsonville, SC 29681 • Phone 800.851.7789 • Fax 864.962.2483